

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, May 22, 2008 – 6:00 p.m.**

**Administration Building – Board Chambers**  
**2101 Hurley Way, Sacramento, CA 95825**

**CALL TO ORDER**

The meeting was called to order by President Trujillo. Board Members present: Clark, Granados, Lawson, Trujillo, Valley. Directors Engellenner, Goold, Jones, Kelly, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Margarita.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, May 24 at 1:00 PM and Monday, May 26 at 6:00 PM on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv). A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

**CONSENT AGENDA:**

1. **Special Board Meeting Action Summary—May 5, 2008**
2. **Board Meeting Action Summary—May 8, 2008**

- **Board Action:**  
*Lawson/Valley—approve the Consent Agenda. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**ACTION ITEM(S):****Resolution No. 45-08—Honoring Wilma Dyer—(Mette)**

- A Resolution was read into the record commemorating Wilma Dyer for her volunteer community service, countless contributions, and the memorable marks she left on the fire service, communities and programs she diligently supported within the County of Sacramento during her lifetime.
- Director Lawson stated as a United Way staff member, there is nothing more important to our community than volunteers. He inquired about placement of a plaque within the facility in her honor.

Fire Chief Mette stated he spoke with the family. The dedication plaque at Station 116 is inscribed with her husband's name and proposed adding her name.

- Roger Dyer, a retired firefighter and son of Wilma Dyer, eulogized the memory of his mother and recounted her love and devotion to the fire service.
- **Board Action:**  
*Lawson/Granados—adopt the Resolution. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*
- **Board Action:**  
*Lawson/Granados—place the resolution in a plaque for presentation to the family and add the name of Wilma Dyer to the dedication plaque at Station 116. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**2. Resolution No. 46-08—Grant Program Signatory Authorization—(Miller)**

- The Fire District is required to identify by resolution positions with signatory authorization related to receiving and managing State and Federal grants for financial assistance to include the Office of Emergency Services under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or the California Disaster Assistance Act, but not limited to the State Homeland Security Program, Community Emergency Response Team, and Urban Area Security Initiative. The designated positions with authority to sign on behalf of the District outlined in the Resolution were Fire Chief Don Mette, Deputy Chief Geoff Miller, Deputy Chief James Eastman, Finance Director William Sponable, and Battalion Chief David Brown.
- Staff recommended the adoption of the Resolution.
- **Board Action:**  
*Granados/Lawson—adopt the Resolution. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**PRESENTATION ITEMS(S):** None.

**PRESIDENT’S REPORT—(Trujillo)**

- None

**FIRE CHIEF’S REPORT—(Mette)**

- May 22, 2008 – Inaugural Breakfast for eight probationary firefighters. Another inaugural breakfast will be held on May 28.
- Dr. Steven Tharratt, the Sacramento County Medical Director to the area fire agencies, resigned effective May 30. He was appointed to the position of California State EMS Director. Working on a job description to fill the position.
- Drowning Prevention – working together with Sacramento City Fire on an aggressive campaign. Encouraged utilization of the life vest service provided.
- May 12, 2008 – Attended the 9<sup>th</sup> Annual Public Safety & Community Appreciation Breakfast.
- May 12, 2008 – Attended the Special Districts Legislative Days in Sacramento.

- May 15, 2008 – Attended the Sacramento Fire Department Awards Ceremony on the east lawn of the State Capitol at the Firefighters Memorial.
- May 19, 2008 – Matt Roseberry promoted to the position of Information Technology Manager.
- May 20, 2008 – Attended the memorial service in Southern California for past CPF Secretary-Treasurer Dallas Jones and OES Director for five years.
- **OPERATIONS DIVISION REPORT – (Deputy Chief Geoff Miller)**

**Incident Report –**

Nine working structure fires since the last Board meeting; 53 grass fires.

**Field Saves –**

Engine 23 and Medic 21 responded to a call for a male complaining of right upper quadrant pain. The patient was placed on a monitor and an IV established with defib patches and went unresponsive when shocked but stabilized with a second one. Suffered from a heart attack but is now doing fine.

**Good Deeds –**

On March 28, crews from B5, E41A, M27 and Truck 23A responded to smoke in a structure. Forced entry found a self-cleaning oven as the source of smoke. As the structure was ventilated, the crew found out that the home was the site of a planned birthday party later that day and went above and beyond to restore the home to a suitable condition for the party.

A letter received from Sacramento County praised our crews from E111B, Water Tender 116, and Haz Mat 109B including Battalion Chief Dale Turner for assisting Environmental Management at the scene of a sewage spill in Rio Linda.

**Health Issues –**

Captain Jim Peterson has gone through his cancer treatment and surgery and hope to have him back on light duty in a month or so.

Rich Coleman is back to full duty.

**EMS Call Volume Report –**

Director Lawson thanked Deputy Chief Geoff Miller and Battalion Chief Duane Arend for providing the report. There were a total of 5,966 calls for January through April demonstrating the amount of hard work provided to the District constituents by the Metro firefighters.

- **SUPPORT SERVICES DIVISION REPORT –**

Deputy Chief Jim Eastman updated the Board on the various divisions.

**Community Services –**

Attended two Chamber meetings; two presentations on Remembering When; nine school presentations; three evacuation drills; fire extinguisher presentation; preparations for Fire Camp, inaugural breakfasts; monitoring River Safe Program.

**Development Projects –**

Weed abatement on vacant field behind Station 61 has been accomplished; Station 29 moving forward.

**Facilities Division –**

Station 106 in compliance with the American Disabilities Act.; Station 110 pavement improvement completed and should receive the Certificate of Occupancy.

**Facilities, Training, Logistics –**

Continue to work as a team on a turnout cleaning program.

**Fire Prevention –**

Weed abatement inspections in process; preparing for eight 4<sup>th</sup> of July public displays; working on a fire inspection training video; a great save – a fire sprinkler head activated in a residential care facility in Orangevale and prevented a serious incident with about 20 people inside; investigators worked 17 incidents with 11 incendiary in nature.

**Fleet –**

A number of surplus vehicles sold at the County auction for about \$10,000; work continuing on the new rigs for placement in service.

**Logistics –**

Stenciling new life jackets for Memorial Day Weekend as part of Operation River Safe – working with the CERT team.

**Information Technology –**

Phase 1 of XP deployment near completion; programming the new 800 MHz portable radios.

- **Surplus Equipment –**

Director Lawson stated a member of the CERT group inquired about some equipment needs.

Deputy Chief Miller stated he would check on the surplus equipment request.

**GENERAL COUNSEL'S REPORT—(Margarita)      None.**

- Director Lawson inquired about the status of prior staff engaged in contracts for bidding items.
- Counsel Margarita stated the issue is still pending according to the law enforcement agency.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Trujillo)**

- Next Meeting:      TBD

**Communications Center Delegate—(Valley)**

- Next Meeting:      May 27, 2008 – 10:30 PM

**California Fire & Rescue Training Authority—(Kelly)**

- Next meeting:      June 4, 2008 – 10:00 AM

**Finance Committee—(Jones)**

- Next meeting:      June 12, 2008 – 5:00 PM

**Policy Committee—(Lawson)**

- Cost-recovery policy referred this evening to the full Board at its next meeting.
- Next meeting:      June 26, 2008 – 5:00 PM

**BOARD MEMBER QUESTIONS AND COMMENTS:****Board Members:**

- Thanked staff for their reports.

**Granados:**

- Thanked Chief Van Brunt and B-14 for a great job on the grass fire at his work site.
- Thanked Station 63A crew for their responses to incidents.

**Lawson:**

- The reports by Administrative staff and the Fire Chief reflect that our Metro crews are working hard.
- Thanked Jill Conner and the crew of Engine 22 for the Pow Wow Days and enjoyed representing President Trujillo in his absence.

**Trujillo:**

- Thanked the men and women of the fire service who do this job day in and day out.
- The meeting will be closed in honor of Dallas Jones who was the former CPF Secretary-Treasurer. He read into the record excerpts of his many contributions to the fire service profession.

**RECESS TO CLOSED SESSION 6:05 PM**

[Taken out of order after Public Comment]

**RECONVENE TO OPEN SESSION 6:12 PM****CLOSED SESSION GOVERNMENT CODES:**

Report by Associate General Counsel Chavez:

**1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Scott Robbins vs Sacramento Metropolitan Fire District  
Claim #2006046145

The Board was briefed regarding medical evidence and authorized the Workers' Compensation Counsel to negotiate a settlement. If and when a settlement is reached, it will be reported out in open session.

**2. CONFERENCE WITH LEGAL COUNSEL-POTENTIAL LITIGATION**

Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(b) – One (1) Case

Claim Against Public Entity Pursuant to Government Code Section 910  
Ardin Westfall vs Sacramento Metropolitan Fire District

- **Board Action:**  
*Granados/Clark—approved the claim in the amount of \$575. Directors Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**ADJOURNMENT** – The meeting adjourned at 6:50 p.m. in honor of Dallas Jones.

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Ray Trujillo, President

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Gregory A. Granados, Secretary

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Charlotte Tilson, Clerk of the Board